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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held at Civic Hall on 12th May 2021

Present: Cllr. S. Ashcroft

Cllr. R. Adamson

Cllr. J. Rogerson

Cllr. R. Beacham

Cllr. H. Gee

Cllr. B. Dalgleish-Warburton

Cllr. S. Lomas

Cllr. S. Rainford

Cllr. D. Jackson

Cllr. L. Jameson

Cllr. N. Stubbs

Andrea Pownall - Town Clerk

Observers: Longridge Police x 2

**Min 0450 Retiring Mayors Welcome**

Cllr Ashcroft as the retiring Mayor opened and welcomed everyone to the meeting. Cllr Ashcroft reflected on his two years in office and thanked his fellow Councillors for their assistance in helping him to undertake the role as Town Mayor.

**Min 0451 Appointment as Mayor 2021/22**

The chains of office were laid before Cllr Dalgleish-Warburton and **Council agreed** the appointment.

Cllr Dalgleish-Warburton undertook role of Chair of the Meeting from this point.

**Min 0542 Appointment as Deputy Mayor**

Cllr Nick Stubbs was confirmed as Deputy Mayor 2021/22.

**Min 0453 New Councillors - Alston Ward**

Two new Councillors were introduced to Council. Cllr Lee Jameson who was elected uncontested and Cllr Deborah Jackson who was co-opted.

**Min 0454 Approval of Minutes**

**Verbal minute 0437 should be amended to read "Single Use Plastic Free". The Town has received "plastic free status" from the surfers against sewage (SAS) by virtue of achieving all 5 objectives.**

**It was then resolved** to sign the Minutes of the meeting of the 14th April 2021, as an accurate record.

**Min 0455 Consideration of Planning & Licence Applications**

3/2021/0191 - 5 Millbeck Close - Proposed two storey extension to side and single storey extension to rear.

Providing the neighbours have been consulted, Longridge Town Council have no further comments to make with regards to the above planning application

3/2021/0414 - Barnacre Road Primary School, Barnacre Road - Installation of timber shelter on school playing field

Providing the neighbours have been consulted, Longridge Town Council have no further comments to make with regards to the above planning application

3/2021/0426 - Irwell Cottage, Irwell Street - Demolition of outhouse due to damage from overgrown ivy

Providing the neighbours have been consulted, Longridge Town Council have no further comments to make with regards to the above planning application

3/2021/0446 - Charnley Cottage, Preston Road - Proposed erection of a new single storey dwelling in the garden of Charnley Cottage in lieu of 2 dwellings approved under outline application 3/2018/0682

Providing the neighbours have been consulted, Longridge Town Council have no further comments to make with regards to the above planning application

**Min 0456 Review of Meeting Frequency**

**Council discussed and agreed** the Council Meetings should continue on the 2nd Wednesday of the month and if necessary an extra-ordinary meeting could be called to discuss any urgent matters.

**Min 0457 Committee Membership**

**Councillors discussed and agreed** on Committee and Working Group Membership for 2021/22.

**Min 0458 Mayoral Allowance 2020/21**

**Council noted** the carry forward of the Mayoral Allowance from 2020/21 into 2021/22.

**Min 0459 Litter Picking 2021/2022**

**Council discussed and agreed** the litter picking charge for 2021/2022 - £4,812.18 (inc.VAT). **Council agreed** that at letter of thanks be forwarded to the team at Ribble Valley Borough Council who undertake this work to keep the town clean and tidy.

**Min 0460 Longridge Plastic Free Status**

**Council to note** the event to be held at the Civic Hall, late afternoon on Saturday 10th July 2021 to celebrate the town's "Plastic Free Status".

**Min 0461 Longridge Town Council Notice Board**

**Council agreed** with Budget Committee's recommendation of a budget allocation of £2,000 for a new notice board. **Council agreed** the matter be passed to Estates Committee to arrange the purchase of the notice board.

**Min 0462 Bowland Meadows Development/Redwood Drive Residents**

**Council agreed and noted** the report.

**Min 0463 Memorial Garden - Towneley Gardens**

**Council discussed and agreed** that they were supportive of the principle of a "Memorial Garden". Given that the suggested site of the Towneley Gardens potentially would be only a temporary site, **Council agreed** that the Memorial Garden should be sited in a permanent location from the outset. Estates Committee to meet with the proposer of the Memorial Garden to agree it's location in and around the Station Buildings.

**Min 0464 Longridge Assets**

**The verbal update be noted.** Council were informed that LSEC had informed Ribble Valley Borough Council that they wished to surrender the lease on the Civic Hall.

**Council agreed** that Cllrs Ashcroft and Dalgleish-Warburton would represent the Town Council at the Longridge Liaison Meeting.

**Min 0465 Longridge Loop Working Group**

The verbal update **be noted**.

**Min 0466 Longridge Pump Track**

**Council agreed** that Cllrs Adamson, Dalgleish-Warburton and Stubbs represent Longridge Town Council in relation to any pump track discussions.

A draft public consultation document had been received, **Council agreed** that Longridge Field Day Committee be consulted on their views **before** the public consultation document be distributed.

**Council agreed** with Officers at Ribble Valley Borough Council suggestion that the public consultation should contain four direct questions in relation to the proposed pump track.

**Council discussed and agreed** that once the public consultation is open the proposer of the pump track produce a 60 second video clip promoting the pump track that could be posted on social media.

**Council agreed** that the public consultation had to be clear and include the issue, plan with comments requested in relation to the four question to be posed.

**Min 0467 Finance**

**Council authorised payment** of the following**:**

a.Rosemary Glen - £1,116.22

b.RVBC - £39.94

c. TPCS - £57.94

d.Terry Lewis - £80

**e.** RVBC - £413.50

**Council to noted the payments :**

The Longridge Band - £500 (verbal minute 0433)

LALC - £889.73 (verbal minute 0426)

Dinsdale Moorland Specialist - £10,938.00 (works to Longridge Loop funded by Sc 106 monies)

Zurich Insurance - £1,371.04 (verbal minute 0448)

Grant - Love Longridge - £1,250.00 (verbal minute 0436)

Singleton Joinery - £17,456.25 (verbal minute 0407)

**Council to noted the direct debits:**

a. Salary - £1161.99

b. Nest - £64.79

c. Gas Bill - £35.26 & £51.67

d. Electric Bill - £337.95

e. Hygiene Bins Station Buildings - £61.34

**Min 0468 Next Meeting**

The date of the next meeting is Wednesday 9th June, 2021(to be held at Christ Church).